



## Job Description

Program: Joshua Station

Job Title: Peer Recovery Advocate

Employment Status: Full-time, exempt

Reports To: Lead Family Advocate

Mile High Ministries is committed to practicing diversity, equity, and inclusion as an organization, and embedding this approach in everything that we do. We welcome candidates who identify as BIPOC, LGBTQ and people of all genders.

## Purpose of Position

The Peer Recovery Advocate will assist residents in articulating their goals for recovery, helps them monitor their progress, models effective coping techniques and self-help strategies based on the advocate's own recovery experience, advocates for the residents in obtaining effective services, and helps residents connect to resources in the community.

*Mile High Ministries seeks God's peace for our city through the creative, compassionate and prayerful development of people and communities.*

MHM is both a spiritual community and a non-profit organization. As a non-profit organization, we put our ideals into action through the best practices of community development efforts like supportive housing, legal services, job training, leadership development and more.

## Duties and Responsibilities

- Assess all incoming residents for substance use history and recovery management needs
- Build professional relationships with residents based on the key principles of hope, equity, respect, personal responsibility and self-determination
- Meet regularly with residents identified as needing additional attention in their recovery process to provide social-emotional support
- Encourage active participation in managing recovery by creating goals and plans in partnership with residents
- Assist residents in identifying barriers to achieving sustained recovery
- Participate in development and oversight of an outreach program for past residents in recovery
- Identify organizations in the greater Denver community where residents can be referred for further support
- Assess effectiveness of services through use of evaluation tools
- Attend team meetings and trainings as required

## Organizational Expectations

- Abide by MHM staff guidelines as outlined in the MHM policies and procedures manual.
- Willingness to engage with a faith-based philosophy. We seek to build and model lifestyles of generosity, peace, and community.
- Attend staff meetings and participate in the learning activities of the staff, including assigned readings, occasional learning experiences and group discussions.
- Share an eagerness to foster a diverse and inclusive work environment.

## Position Competencies

Requires strong written and verbal communication skills, accountability, flexibility, adaptability, and teamwork. Takes initiative and responds to leadership opportunities with grace, integrity, and professionalism. Must be attentive to details and time management. Must be client-centric and demonstrate technical expertise and critical thinking.

## Required Qualifications: Education, Experience, Certification, and Knowledge/Skills/Abilities

- High school diploma or GED required
- 30-hour Peer Recovery Certificate required
- Lived experience with substance use
- At least one year of continuous sobriety
- Knowledge of Trauma Informed Care
- Exercise judgment regarding appropriate information sharing and confidentiality requirements while setting clear boundaries
- Demonstrated knowledge of the homelessness field
- Willing to engage in culturally responsive practices

## Preferred Qualifications

- Bachelor's degree in social work, psychology, or other human service field
- Additional certification hours preferred
- 2+ years of sobriety
- Written and verbal Spanish proficiency
- 1-3 years working with families experiencing homelessness

## Working Conditions

- Some evening work may be required based on client needs
- The position requires desk and computer work, office/counseling work
- Employees who are, or become disabled, must be able to perform the essential job functions and meet basic job qualifications either unaided or with reasonable accommodation.

## Direct Reports

- In its current capacity, this position has no direct reports.

## Compensation

Position is full-time (40 hours a week)

Benefits include unlimited PTO, health/dental/vision 75% coverage plus HSA or a Health Stipend

401K after 1 year of full-time employment

Pay is congruent with non-profit standards: \$50,000-\$60,000

Position start date: ASAP

Please send resume to: [ajackson@milehighmin.org](mailto:ajackson@milehighmin.org)